# Group Presentation Evaluation and Feedback Form

Your presentation will be evaluated using the following scale in each of the categories below.

| | Needs improvement | | | Excellent improvement | |
|---|---|---|---|---|---|
| **1. Introduction**<br>• Got our attention<br>• Gave a preview of presentation | 1 | 2 | 3 | 4 | 5 |
| **2. Preparation**<br>• Preparation apparent<br>• Practice apparent | 1 | 2 | 3 | 4 | 5 |
| **3. Organization**<br>• Did the overall presentation have an introduction, a stated objective, a body with supporting material, and a definite conclusion? | 1 | 2 | 3 | 4 | 5 |
| **4. Meeting assignment objectives**<br>• Did the presentation clearly identify all key elements essential to poetic analysis (e.g., **TPCASTT**)<br>• Did the presenters give clear and concrete explanations and examples to support their analysis? | 1 | 2 | 3 | 4 | 5 |
| **4. Meeting assignment objectives**<br>• Did the presentation clearly identify all key elements essential to poetic analysis (e.g., **TPCASTT**)<br>• Did the presenters give clear and concrete explanations and examples to support their analysis? | 1 | 2 | 3 | 4 | 5 |

# Group Presentation Evaluation and Feedback Form

| | 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|---|
| **5. Presentation style**<br>• Was it delivered extemporaneously? (members knew their material, used minor notes, and did not read it to us)<br>• Was the language used appropriate and clear? | | | | | |
| **6. Delivery**<br>• Eye contact<br>• Volume, vocal variety<br>• Nonverbal body language (fidgeting, posture, gestures, etc.)<br>• Verbal fillers (ah, um)<br>• Did the speakers show sincerity or enthusiasm when they spoke? | 1 | 2 | 3 | 4 | 5 |
| **7. Visual aid(s)**<br>• Usefulness: helped to explain, clarify, create interest, etc.<br>• Appearance of visual aid(s): Helped establish credibility, large enough, clear and finished looking<br>• Handling of visual: knew how to use, everyone could see it | 1 | 2 | 3 | 4 | 5 |
| **8. Conclusion**<br>• Ended with a summary of key theme(s)<br>• Clearly stated author/poem message | 1 | 2 | 3 | 4 | 5 |
| **9. Overall team cohesiveness**<br>• Other team members were attentive while individuals spoke<br>• Met time requirements (e.g., 10-15 minutes) | 1 | 2 | 3 | 4 | 5 |

# Group Presentation Evaluation and Feedback Form

| 10. **Overall rating of project** <br> • Includes presentation style, content, and organization | 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|---|
| **GRADE OR ASSIGNED POINTS** | | | | | |

**Comments**